

**CASA of Luzerne County
FYE 2018 BUDGET**

BOARD APPROVED 05/30/17

**FYE 2018
BUDGET**

Ordinary Income/Expense

Income

43300 · Special Events	
43350 · CASABLANCA	125,000.00
43396 · ACTS OF KINDNESS CAMPAIGN	0.00
43397 · 2ND ANNUAL CAMPAIGN	0.00
Total 43300 · Special Events	<u>125,000.00</u>
43410 · Contributions	30,000.00
43420 · Board Contributions	5,000.00
43430 · Annual Appeal (Letter Campaign)	5,000.00
46400 · Other Types of Income	0.00
46420 · Grant	
46422 · All One Grant	0.00
46423 · United Way	0.00
46420 · Grant - Other	0.00
Total 46420 · Grant	<u>0.00</u>
46500 · Cash Back Rewards	
Total Income	<u>165,000.00</u>

Expense

Bank Service Fee	0.00
62100 · Contract Services	
62110 · Accounting Fees	6,000.00
62150 · Outside Contract Services	1,800.00
Total 62100 · Contract Services	<u>7,800.00</u>
65000 · Advocate Related Expenses	
65030 · Printing and Copying	400.00
65040 · Travel	50.00
65050 · Advertisement	0.00
65060 · Advocate Other Expenses	1,550.00
Total 65000 · Advocate Related Expenses	<u>2,000.00</u>
65100 · Other Types of Expenses	0.00
65110 · Marketing/Outreach	5,000.00
65120 · Insurance	5,154.00
65490 · Birthday Presents / 2U Fund	0.00
65500 · Advocate Training Seminars	
65530 · Food/Refreshment	1,000.00
65540 · Printing/Publishing	300.00
65550 · Travel and Meetings	0.00
65560 · Marketing/Training	0.00
65570 · Advocate Training Other	2,700.00
Total 65500 · Advocate Training Seminars	<u>4,000.00</u>
66000 · SPECIAL EVENTS EXPENSES	
66010 · SUPERHERO RUN	0.00
66050 · CASABLANCA	50,000.00
66000 · SPECIAL EVENTS EXPENSES - Other	0.00
Total 66000 · SPECIAL EVENTS EXPENSES	<u>50,000.00</u>
71000 · Office Operations	
71020 · Unplanned Expenses	5,500.00
71030 · Dues	500.00
71040 · Web Hosting	0.00
71060 · Copier Lease	1,100.00
71061 · Printing	500.00

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73500 - Postage, Mailing Service	350.00
74000 - Rent	6,000.00
75500 - Office Supplies	1,500.00
76000 - Telephone/Internet Service	1,500.00
76500 - Travel	100.00
76600 - Computer Repairs	100.00
76800 - Software Upgrades	100.00
76810 - Software Subscription	250.00
Total 71000 - Office Operations	<u>17,500.00</u>
72000 - Payroll Expenses	
72020 - FICA	8,854.88
72040 - WORKERS COMP	835.00
72050 - PA SUI	1,275.00
72060 - OPT OUT	0.00
Total 72000 - Payroll Expenses	<u>10,964.88</u>
77000 - Salaries	
77010 - Administrative Assistant	
77011 - VACATION	0.00
77012 - SICK	0.00
77010 - Administrative Assistant - Other	18,750.00
Total 77010 - Administrative Assistant	<u>18,750.00</u>
77013 - HOLIDAY PAY	0.00
77020 - Advocate Program Coordinator	
77021 - HOLIDAY PAY PROGRAM COORD	
77020 - Advocate Program Coordinator - Other	41,440.00
Total 77020 - Advocate Program Coordinator	<u>41,440.00</u>
77030 - Executive Director	
77031 - TEMP EXEC DIRECTOR 1	0.00
77032 - TEMP EXEC DIRECTOR 2	0.00
77033 - VACATION EXE. DIRECTOR	0.00
77034 - HOLIDAY PAY EXEC. DIRECTOR	0.00
77030 - Executive Director - Other	57,000.00
Total 77030 - Executive Director	<u>57,000.00</u>
Total 77000 - Salaries	117,190.00
8010 - Technology Grant	0.00
8020 - Appleseed Grant	0.00
88000 - Staff Continuing Education	
88020 - National CASA Convention	3,000.00
88030 - Specialized Seminar / Symposium	0.00
88050 - Travel Cost	2,000.00
88000 - Staff Continuing Education - Other	0.00
Total 88000 - Staff Continuing Education	<u>5,000.00</u>
89000 - Late Charge Fee	0.00
89010 - MERCHANT SERVICE FEE	0.00
89070 - Sales Tax	0.00
89100 - Memorial	0.00
Total Expense	<u>224,608.88</u>
Net Ordinary Income	<u>-59,608.88</u>
Net Income	<u><u>-59,608.88</u></u>